

*Prize Alley Participation – Instructions*

*This applies ONLY to organizations already approved to participate. The deadline to apply is June 5.*

Dear Prize Alley Applicant,

Thank you for sponsoring and participating in this year's **Robbinsville Township Community Festival** on Saturday, June 7, at [Robbinsville Community Park](#). We are grateful to have you!

Please read these instructions carefully:

- The Robbinsville Economic Development Advisory Committee (EDAC), local volunteers, and a few township employees will gladly receive you personally. Please allow them to direct you to your assigned space. Spaces are not on a first-come-first-served basis. We have designated a specific location, which you will know when you get to the event.
- Your organization will be allotted a 12' x 12' space to showcase your products or services. You may bring whatever exhibit set-up materials you choose. Remember to bring giveaways (prepackaged candy counts). Selling or giving away food is not permitted.
- Selling merchandise at the park is not allowed according to park ordinances.
- **Set-up time begins at 11 a.m. Please arrive no later than 1 p.m. The exhibit times are from 2 to 6 p.m.**
- Kindly ensure that you promptly drop off your vehicle at the Prize Alley drop-off zone (located at **gate 4** on the West Manor Way strip parking), following the directional signs, and proceed to park at the designated PRIZE ALLEY PARKING Area (refer to the enclosed map). Please note that only one (1) vehicle per exhibitor is allowed in the drop-off area, and a volunteer will guide you to your allocated space in the festival area.
- NO VEHICLES WILL BE PERMITTED ON THE GRASS AREA NEXT TO YOUR TABLE/DISPLAY.
- **IMPORTANT NOTE: No electricity, tents, chairs, or tables will be provided. Please bring your own.**
- There are still a few spaces open. If you know of another organization looking to exhibit, please let them know they can email me directly ([libnys@robbinsville.net](mailto:libnys@robbinsville.net)).
- We kindly request your further support in promoting the event by displaying the enclosed flyer at your business entrance or distributing it to your clientele.

You're more than welcome to stay for the rest of the event. We will have a concert starting at 6 p.m., a second band (Rock and Roll Heaven Band) at 7 p.m., and fireworks at 9 p.m. We'd love to have you!

**In case of inclement weather**, please call (609) 259-3600 ext. 1131 after 11 a.m. on June 6 for cancellation information. The rain date is June 8.

Thank you once again for your sponsorship. We eagerly anticipate your presence at the 2024 Robbinsville Community Festival.

Please feel free to email me directly if you have any more questions.

Thank you,

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